



POSITION PROFILE

POLICY & POLITICS ORGANIZER

Core Purpose: Coordinate and support FCAC's volunteer-led efforts within the Policy & Politics Working Group (PoPo) to advance climate action policy and political priorities within the Fairbanks community.

*Fairbanks Climate Action Coalition
Fairbanks, Alaska*



OVERVIEW

POLICY & POLITICS ORGANIZER

Core Purpose: Coordinate and support FCAC's volunteer-led efforts within the Policy & Politics Working Group (PoPo) to advance climate action policy and political priorities within the Fairbanks community.

Core Values: Principled & Collaborative Organizing in Fairbanks

Job Title: Policy & Politics Organizer

Hours: Part-Time* Position 20 hrs/wk (16 working + 4 wellness) *with possibility of full time

Note: there is a possibility of pairing this position with other staff roles in order to make this a full time position. Please indicate in your cover letter if you are interested in this option.

Compensation: \$21 - 26 per hour depending on experience

Benefits: additional \$3.75 per hour for healthcare stipend and prorated PTO (9.2%)

Reports to: FCAC Campaign Co-Executive Director

Location: Fairbanks, AK

Applications Due: March 31st or until filled (first review of applications will occur the first week of April, then on rolling basis until filled)

Black, Indigenous, People of Color, single parents, trans and gender-expansive people, and people with disabilities who identify as Alaskan are encouraged to apply.



ABOUT

THE POLICY & POLITICS WORKING GROUP

The FCAC Politics and Policy working group works to identify opportunities to achieve real steps towards climate action institutionalized through legislation at the local and state level. This work involves considering key policies to advocate for, building relationships with legislators to suggest and move policies forward into reality, and keeping an eye on elections and political opportunities to raise the prominence and possibility of climate policy in our community.

SUMMARY OF POSITION POLICY & POLITICS ORGANIZER

Summary of Position: FCAC seeks a dynamic and highly motivated individual to advance our coalition's commitment to action on climate change, particularly through our efforts to advance climate policy in local government. The Policy & Politics Organizer will work closely with the PoPo volunteer leaders to facilitate projects undertaken by the working group to advance climate policy and political priorities. Experience in working collaboratively with others is a must, as well as experience working across a diversity of age ranges, especially youth and elders.



PRIMARY RESPONSIBILITIES

- Work closely with the FCAC Policy & Politics Working Group (PoPo) and FCAC Campaign Co-Executive Director, to develop structure, create points of entry for new volunteers and to carry out projects related to the working group goals;
- Tracking and actively working to advance policy opportunities that advance FCAC's priorities
- Support the organizing of events and engage FCAC members and other communities with PoPo;
- Assist with administrative and IT tasks, developing and implementing accessible systems on zoom and google platforms that facilitate communication with members of the PoPo and the broader FCAC coalition;
- Coordinate communications and information sharing with FCAC comms team, including newsletters, blog posts, website updates, social media, reports, and other public-facing outreach;
- Engage PoPo's contacts in FCAC's overall campaigns as they align with shared goals; and
- Additional responsibilities to be identified, as the program evolves.

DESIRED QUALIFICATIONS

- Ability to work within the nuance of a volunteer-led movement - taking leadership from volunteer working group members, respecting the experience, talents and expertise of volunteers, while also building trust to be able to help members expand and deepen their vision and amplify their efforts within the frameworks of Just Transition and Decolonization;
- Strong communication, relationship-building, and deep listening skills, with equal parts excitement to build trust and maintain relationships, and patience to work at the speed of trust;
- Excitement for making deep connections with people of differing backgrounds;
- Experience engaging with and listening to members of racially, culturally, and economically diverse communities;
- Excellent written and verbal communication skills;
- Strong time-management and organizational skills, with the ability to meet goals and deadlines while working independently;
- Effective at coordinating and tracking team progress;
- Committed to a personal process of learning and unlearning towards decolonization;
- Knowledge of and experience with integrating climate actions in an intersectional framework and communicating the importance of intersectionality within climate action;
- Adept with social media and web-based outreach tools; comfort in helping others with those tools, and creating tricks and shortcuts to bridge tech challenges;
- Patience in teaching a range of tech skills, especially to facilitate collaboration through zoom and google products;
- Alignment with the Just Transition Framework and Jemez Principles;
- Understanding and experience in grassroots organizing and base-building preferred;
- Deep roots in Fairbanks preferred

ABOUT



Fairbanks Climate Action Coalition

Fairbanks Climate Action Coalition (FCAC) is a Native Movement fiscally sponsored community coalition dedicated to organizing the collective power of Fairbanks & Interior Alaska communities toward climate action. FCAC is a volunteer member-led coalition that supports its members with tools, resources, and capacity to build power through targeted campaigns and organizer support at the local and state level. FCAC has been a backbone for the climate justice movement in Alaska since 2014 - from shutting down the largest coal plant in Alaska, to helping stand up the Alaska Just Transition Collective and the Alaska Climate Alliance, hosting multiple cohorts in our organizer support program, all while establishing five campaign focused working groups with multiple strategic wins locally.

Work Environment & Benefits

FCAC shares office space with Native Movement in downtown Fairbanks. This is an in-person position with the opportunity to negotiate remote work as needed. FCAC provides stipends for health and childcare, greater than average Paid Time Off (PTO), including “Harvest” and “Ceremony/Spiritual ” leave and ample paid holidays. Additionally, FCAC’s standard work week is four days – Monday through Thursday – while Fridays are paid “wellness” days. FCAC is committed to providing an employment environment which is welcoming of all people and free from discrimination and harassment. This position requires a flexible work schedule with occasional evening or weekend meetings. FCAC is an at-will employer.

How to Apply

How to Apply: Please send cover letter, resume, and two references to Tristan Glowa at tristan@fbxclimateaction.org with “Policy & Politics Working Group Organizer” in the subject line. Receipt of your application will be acknowledged with an email reply. No phone calls please.